

Steps in the Writing Process

1. **Pre-writing:** This is the _____ of the writing process, when students _____, research, gather and _____, often using diagrams for mapping out their thoughts. Audience and purpose should be considered at this point, and for the older students, a working _____ needs to be started.
2. **Drafting:** Students create their initial composition by _____ down all their ideas in an organized way to convey a particular idea or present an argument. _____ and _____ need to be finalized.
3. **Revising:** Students _____, modify, and _____ their work by rearranging, adding, or deleting content, and by making the tone, style, and content appropriate for the intended audience. The goal of this phase of the writing process is to _____ the draft.
4. **Editing:** At this point in the writing process, writers _____ and _____ errors in grammar and mechanics, and _____ to improve style and clarity. Having another writer's _____ in this stage is helpful.
5. **Publishing:** In this last step of the writing process, the _____ is shared with the group. Sharing can be accomplished in a variety of ways, and with the help of _____, it can even be _____ or _____ online.